

Town Library at Culturum

Hospitalsgatan 4

611 83 Nyköping

Information Desk

Tel: 0155-24 86 86

E-mail: info.biblioteket@nykoping.se

Issuing Desk

Tel: 0155-24 86 86

E-mail: laneexp.biblioteket@nykoping.se

Opening hours

Mon - Thurs: 10 a.m. - 7 p.m.

Fri: 10 a.m. - 6 p.m.

Sat: 10 a.m. - 3 p.m.

Sun (Oct - Mar): 12 noon - 3 p.m.

Mobile library

Tel: 0155-24 86 86

E-mail: bokbussen@nykoping.se

Tour list: bibliotek.nykoping.se

Stigtomta library

Stigtomta library is closed.

Please check the schedule for the mobile library.

bibliotek.nykoping.se

Uppdaterad 2019-01-07

Rules for borrowing & Fees

Rules for borrowing

As a patron of the library it is your responsibility to keep yourself informed of the rules for borrowing and to follow these rules. Lending rules and fee levels are subject to change.

Library card

The library card is issued free of charge on production of current proof of identification. For children under the age of 18, with no means of identification, a parent or guardian must fill in and sign an application form. Should you lose your library card, there is a charge for a replacement card. Please note that your personal details will be registered and, if necessary, used for invoicing etc.

A library card is a valuable document. A lost library card shall be reported at once to the library. Please also notify any change of address or name.

You borrow items with your library card or national ID and your PIN-code. All items borrowed with your library card are your responsibility and you are obliged to return them undamaged by the due date. Parents/guardians are held responsible for their children's loans.

Loan period

The loan period is usually four weeks. In some cases, a shorter or longer (in summer) loan period may be applied. Please return your loans on time. There are many patrons who want to borrow material from the library.

Renewals and reservations

Items may be renewed up to five times if no other patron has reserved them.

This can be done on the library's website, by telephone or at the library. Collect your reservations in 7 days.

Reminders

- If you fail to return your loans on time, you will receive a reminder 14 days after the due date. Reserved books are recalled the first day after the due date.
- If you still fail to return your items, despite having received a reminder, you will be sent an invoice 28 days after the due date. Invoice fee 50kr.
- If you neither return your items, nor pay the invoice, it will become a matter for the debt-collecting agency.

Overdue charges

Adult loan/book	4kr/day
Short loan	4kr/day
DVD rental	4kr/day

Overdue fees are charged from the first day after the due date. Debts which you do not pay on returning your items, remain on your library account to be paid at a later date. Overdue charges do not apply for children under 18 years. Overdue charges do not apply to any children's items except rental DVDs. The maximum overdue charge for each occasion you borrow items is 200kr. The maximum overdue charge per item is 100kr.

If your total debt amounts to 50kr or more, you will lose the right to use the library's services until this debt has been paid.

Price list

Replacement library card	20kr
Photocopies A4	2kr
Photocopies A3	4kr
Colour copy A4	5kr
Colour copy A3	10kr
Computer/fax print out per page	2kr
Fax per page - in Sweden	5kr
Fax – abroad – first page	20kr
following pages	5kr
Scanning per page	5kr
OH sheet	5kr

Standard charges for damaged or lost items

Fees for lost or damaged items will be charged at the replacement price and always at least at the standard price established for that particular item. Items not returned within 28 days of the due date are considered lost. The Department of Culture and Leisure reserves the right to make a special evaluation when appropriate.

Adult media	250kr
Children's media	150kr
Language course	500kr or replacement price
Rental DVD/ TV-game	600kr
CD ROM	350kr
Periodical	50kr
Paperback	50kr

E-services

If you have a library card and a PIN, you can use the library catalogue to do the following

- Renew your loans (5 times at the most)
- Make a reservation/cancel a reservation
- Block your library card
- Change your PIN
- Choose to get your notification about reservations and overdue warning by e-mail or SMS
- Suggest book purchases
- Request an interlibrary loan
- See any debts you may have

To obtain a PIN you must come to the library. Bring current proof of identity with you.

On the library's website you can:

- download e-books
- listen to streamed audio books
- read newspapers from all over the world
- get inspired by reading tips
- make an appointment with a librarian
- find information about the library's services

bibliotek.nykoping.se

Welcome to the library!